Career Essentials: Experiences, adult learner course

Initiative
Agenda

• You are Here: SkillsUSA Career Essentials: Experiences, adult learner course
• Introduction to Initiative
• Preview of Activities
• Getting Started
• Questions?
SkillsUSA Career Essentials: Experiences

YOU ARE HERE

CONTINUOUS IMPROVEMENT

INITIATIVE

COLLABORATION

CUSTOMER SERVICE

CHANGE MANAGEMENT
Introduction to Initiative

Think of a time when you made special efforts to build responsibility or improve your work. Talk to a partner about the choices you made and the steps you took over time to improve.
What is Initiative?

**Definition:** Making the effort to take action to create a desired result with little supervision — a skill anyone can build with focus and dedication. Those who consistently demonstrate initiative at work are highly valued by employers, peers and customers!
Benefits of Initiative

• Regarded as highly valuable at work
• Well-respected and admired for work ethic
• Greater success in meeting goals
• Increased dependability and reliability
Initiative and the SkillsUSA Framework

SkillsUSA has an impact on the lives of America’s future workforce through the development of personal, workplace, and technical skills that are grounded in academics.

SkillsUSA Framework

Personal Skills
- Integrity
- Work Ethic
- Professionalism
- Responsibility
- Adaptability/Flexibility
- Self-Motivation

Technical Skills Grounded in Academics
- Computer and Technology Literacy
- Job-Specific Skills
- Safety and Health
- Service Orientation
- Professional Development

Workplace Skills
- Communication
- Decision Making
- Teamwork
- Multicultural Sensitivity and Awareness
- Planning, Organizing, and Management
- Leadership
Initiative

Essential Elements

• Work Ethic
• Professionalism
• Responsibility
• Adaptability/Flexibility
• Self-Motivation
• Integrity
Warmup Questions

1. What are some real-life examples related to these Essential Elements that come to mind as you think about initiative?

2. Which of these Essential Elements do you best exhibit as they relate to initiative? How do you know?

3. In which of these Essential Elements do you believe you have the greatest opportunity for growth as they relate to initiative? Why?

4. What do you hope to personally gain from this Experience related to initiative or any of its Essential Elements?

5. How do you think what you have learned or will learn with Career Essentials: Experiences can improve how you learn about and apply the Essential Elements of initiative?
Getting Started

1. Make sure you have access to the Career Essentials online campus.
2. Review the Experience overview (first activity) if you have not already.
QUESTIONS?

[Instructor name]

[Instructor contact info: phone, email, office hours, etc.]