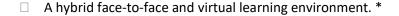## SkillsUSA Career Essentials: Experiences

Fundamental Course Implementation Video Companion Guide

What is your learner completion goal?
Select one of the options below.

☐ Pre-Assessment and Unit 1

☐ Pre-Assessment, Units 1 and 2

☐ Pre-Assessment and Units 1-3

☐ Pre-Assessment and Units 1-4

☐ Pre-Assessment and Units 1-5

☐ Pre-Assessment and Units 1-6

☐ Pre-Assessment and Units 1-7

☐ Pre-Assessment and Units 1-8

☐ Pre-Assessment and Units 1-9

☐ Entire Fundamental Experience Curriculum
(Pre-Assessment, Units 1-9 and Post-Assessment)

Where will you implement the fundamental curriculum?
Select one of the options below:

☐ Face-to-face classroom environment.

☐ Remote/virtual learning environment with live instruction led by the teacher. *

☐ Remote/virtual learning environment without live instruction led by the teacher. *

☐ A hybrid face-to-face and virtual learning environment. *

**SkillsUSA Career Essentials
Fundamental Experience
*Quick Reference***

Completion Time:
Approximately 35 hours of learner time

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The Fundamental Experience:

35-question online pre-assessment

Nine instructional units with
e-modules, project activities, pre-tests
and post-tests

35-question online post-assessment

· ·

Micro-credential Requirements
Complete and submit all project activities
Complete all e-modules
Score a minimum of 80% on unit post-tests
Score a minimum of 80% on
the post-assessment

All project activities that are designed for in-person learning provide suggestions for virtual learning solutions. You may also have ideas of your own. When implementing Career Essentials in a virtual or hybrid learning environment, consider how you can continue maximizing group/partner work, and what school-approved tools are available for use (video conferencing, collaborative documents, voice call, email, text, LMS-messaging, etc.). Consider both communication and work completion tools.

What is your start and end date for completion?
It is recommended to allow a minimum of nine weeks for implementation of the full curriculum if offered as a stand-alone class, and a minimum of a full semester for an integrated option.

Start Date: _____
End Date: _____

Will you implement the fundamental curriculum as a stand-alone course or integrated with another course?
Select applicable options below.

☐ **Stand-alone course**

- o Virtual/Remote learning with daily meetings: discuss progress and questions daily during class meetings.

- o Virtual/Remote learning with weekly meetings: discuss progress and questions on a weekly basis and schedule weekly feedback conversations with individual students or small groups.

- o Start all learners with overarching unit instructions and discuss course progress daily or weekly with learners while learners self-pace.

- o Provide scheduled "completion due dates" for specific learning events, units and/or engage with students daily or weekly for feedback conversations.

- o Other:_____

☐ **Integrated with another content course**

- o If integrating with another content course, how will you schedule time to devote to Career Essentials in class?

  _____ minutes per class (beginning of class, end of class, etc.)
  _____ days per week

- o How much time should students expect to spend daily out of class/on their own time?

  _____ minutes per day

How many total weeks are available for implementation from your start date to end date?

_____ total weeks of implementation

How will you pace learning event completion each week?

Use the *Project Planning Table* located in the **Resources** tab of each unit of your *Instructor Version* of the fundamental curriculum to plan for the work and completion of the learning events in each unit.

Which learning events may be done in the classroom (versus as homework)?

☐ E-modules because students don't have devices at home.

☐ Flipped instruction with e-modules completed outside of class and project activities done in the classroom.

☐ Worked on in the classroom as time is available or as needed by activity.

How will you implement the Kickoff Presentations (PowerPoint or Video) for each unit?

☐ Lead each Kickoff Presentation for each unit in-person and/or in real time via video conference.

☐ Direct learners to view the Kickoff Video in their Resources tab independently.

☐ Create and send learners a prerecorded screencast of the Kickoff PowerPoint Presentation for each unit.

☐ Other or combination of strategies above:_____

How will you grade and provide feedback on each student-uploaded project activity?
Note: Each unit contains a major project and a final self-evaluation activity that must be approved by the instructor for student advancement in the course. A teacher determines which of all project components they want to record Pass/No Pass or numerical scores for in their own gradebook. Time required for reviewing each project activity varies by outcome.

Grading/Feedback Notes:
_____
_____
_____
_____
_____
_____
_____
_____

How will you celebrate student success within and following each unit, and at the achievement of the Fundamental Micro-credential?

_____
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